

## DRAFT MINUTES

### **Minutes of the Meeting of the Chillenden with Knowlton Parochial Church Council held on Friday 28 September 2007 at 7.30pm**

#### **1 Present**

John Sweatman, Paul Allen, Penny Easton, Nigel Hale, Dave Hampson-Ghani, Margaret Holyer, Eryl Shaw, Sarah Smith, Robert Thomas

#### **2 Apologies**

Helen Marston

#### **3 Minutes of meeting on 20 July 07**

The minutes were agreed as a true record and signed by JS.

#### **4 Matters arising from the minutes**

##### *Action update*

Minutes of March meeting to be presented at next meeting.

DHG to send donation to Churches Conservation Trust on behalf of this PCC for use of St Clements Knowlton whilst All Saints has been closed.

Child protection – there is a conference in the autumn. PCC to be represented.

JS gave DHG information about loop systems.

Finances had been sent to Diocesan House but signature still needed.

Meeting of Benefice Churchwardens has not yet taken place.

The re opening service on 25 July had been a splendid occasion with a large congregation filling the church.

The Sing a Rainbow Concert on 22 Sept had been a very enjoyable event and raised over £400 (tbc).

#### **4 Correspondence**

Benefice changes agreed.

Poverty and Hope Appeal launched on 23 Sept 2007.

Canterbury Cathedral Open Evening 2 Oct 2007

Lambeth Conference July 2008

Diocesan Conference in 2009 – possibly first weekend in Sept.

DHG has received request from Natalie Helm (choir leader) for Carol Books @ £16.50 each. The PCC, although willing, wondered if some may be available more cheaply.

Action

ES to suggest Natalie contacts Graham Royston to see if Ash Church has any spare.

#### **5 Finance Report (DHG)**

Finances still OK (approx £2.4K in current account and £4.5K in reserve) and Parish Share has been paid.

Regular outgoings are covered by income. Collections are 12% up on same period last year. Ratio of Gift Aided to non Gift Aided is 7:1.

Noted that fuel bill is likely to be higher now that there's a heating system. There was some discussion about the merits of keeping the boiler on very low all the time against just turning heating on for services. It was agreed that boiler should be kept on all the time for the moment and costs reviewed in due course.

Also demand of £600 has been received from the water board which is being contested.

#### **6 Update on building work to All Saints**

As planned major works to the inside were completed on 20.7.07.

##### Lighting

The nave lights had been reverted to uplighters as designed and 2 more had been purchased. A replacement had also been bought for the broken light in the chancel.

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A quote of £400 had been received from Goldfinch's (electricians).

Action

DHG to clarify if this was final bill and included costs of installing the new lights.

The bell

Taylor's of Loughborough coming on 4 Oct 07 to inspect bell and fittings. Cost of £100 would be recouped if work proceeds.

Action

DHG offered to arrange for a ladder to be available.

Bell founder to be asked for a brief description of the bell.

The spire

Action

DHG to ring Eric Colman re work on the shingles of the spire and removal of weathervane.

Snagging issues

PCC was not agreed whether the radiators should be painted or not.

The need for the worksurface over the boiler to be hinged was pointed out.

Action

DHG to ask Colmans for quote on radiator painting/spraying and to add hingeing of worksurface over boiler to snagging list.

Church furniture

The Credence table had been recovered from Knowlton. It needed adjustment to sit over the heating pipes.

Action

The PCC thanked JS for offering to carry out the required adjustment.

The priests chair and reading desk

Action

SS to ask Mack (who has a furniture conservation shop) to look at this with view to separating into two parts (seat and reading desk) which can be used separately or together.

Financing of building work

Draft final account for £8K had been received from Colmans. This was under budget.

There was sufficient funds in the Rainbow Appeal account for this. In addition there was VAT to be reclaimed.

The Rainbow Appeal committee had met and, as previously noted, had agreed to stage some more fund raising events to enable further works on the Hall. They had asked for confirmation that the PCC was committed to proceeding.

There was some discussion about this but the PCC agreed that, having already spent funds on works to the Hall, it was committed to refurbishing the Hall.

Action

SS and DHG to confirm commitment of PCC to work on the Hall.

### **7 Forms and timings of services at All Saints**

JS noted that there were times when he had arrived before any of the congregation. It was the responsibility of the Churchwardens to ensure that the church was open and ready for services.

There was much discussion about the challenge of engaging and meeting the needs of the whole congregation in worship and suggestions on how this had been tried in different churches.

It was noted that the Youth Officer of the Prayer Book Society is based in Canterbury.

Action

It was agreed that there should be a special PCC devoted to exploring this further.

ES to canvas for suitable date before the next PCC.

### **8 Forthcoming services (All Saints services in bold)**

October 7 at 9.30am **Harvest Festival**

November 4 at 9.30am **Patronal Service for All Saints** at Chillenden

November 11 Remembrance Sunday Service at Goodnestone 10.45am

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### December 2 at 9.30am **Advent Service**

The PCC welcomed the suggestion of having a joint choir for Advent but Ash already had a large service planned with the Bishop of Dover inaugurating a new stained glass window.

Action

NH keen that the All Saints Choir should prepare suitable piece/s for Advent Service. We could ask Goodnestone to join us.

December 20 (Thursday) Knowlton Carol Service at St Clements

December 24 at 6pm **Chillenden Carol Service**

December 24 at 11.30pm midnight service at Goodnestone

**Christmas Day** at 9.30am Chillenden

January 6 at 9.30am **Christingle**

### **9 Forthcoming Events**

Benefice quiet day on 27 October 2007 at 10.30am at Nackington Barn.

Saturday 3 November Fireworks Event in aid of the Rainbow Appeal.

Advent talks in Ash by Sister Hilda Mary on prayer and spirituality on Thursdays 29 Nov and the following two Thursdays

### **10 Altar Linen**

Dr Audrey Carey has offered a new altar cloth to All Saints in memory of her husband.

Action

ES to convey the thanks of the PCC for the kind offer and to elicit what exactly she has in mind.

### **11 Date of next PCC meetings**

Friday 30 November at 7.30pm at 6 Short Street.

Friday 25 January 2008 at 7.30pm

Special PCC to be held to discuss forms of services – date to be agreed.